

The Friends of Thomas Russell Junior School

MINUTES

Monday 20th January, 7.00pm at the School

Item	Agenda
1	Apologies - Marcella Bagnall, Sam Cowgill
2	Matters Arising
3	Minutes from the last meeting
4	<p>Report on Fundraising Activity</p> <ul style="list-style-type: none">- Bags Collections: Lowest collection of bags yet, but no money received yet. 5th June for the next collection which will be at the Infants School- Christmas Disco: taking of £672. Expense of £75 for Paddy, £68.40 hall hire and £57.83 for drinks and snacks give a profit of £470.77. Tuck shop profit of £48.02 makes a total profit for the night of £518.79. Needs to be booked for next year - hall and Paddy, plus reminder a month before. Friday 5th December. Fiona to check.- Carol Service & Mince Pies: made £60 on raffle and £145.30 on drinks. Poor cake donations and could easily sell more hot chocolate so suggestion of 8 4-pint bottles of milk instead of 6 next year.
5	<p>Future Fundraising Activity</p> <ul style="list-style-type: none">- Triathlon: 10th May. Booking in diary, but need form. Sam doesn't want to do it. Karen approaching 2 other lifeguards. Need more help as it was very sparse last time. Need to put out a request for volunteers. Fiona will put out a flyer requesting help with email, phone numbers, to put in book bags. Need to book bouncy castles etc. Zorbing. Sian has all the insurance details, plan and legal requirements for marshals etc. Karen to get all contact details from Sam. Programme was excellent. Need separate, smaller meeting to just organise triathlon mid February. Need to discuss entry/program pricing structure. Feb 10th 6.30-7.30 for meeting dedicated to Triathlon planning.- Fish and Chip quiz - 1 entry so far. Could put poster up - DP to amend flyer, but add office email address. Need table service. Possibly ask Rachel. Need a minimum of 10 teams. Have licence. Bar provisions - will

	<p>buy stock at cost from infants. David will bring quiz on usb flash drive. Karen will check on notice for fish and chips, but generally need to know on Tuesday before.</p> <ul style="list-style-type: none"> - Film night: 14th February - Mr Peabody thing at Red Carpet. They will charge £5, so we should charge £7. Andrea will amend last year's flyer and get it out. Shelley will provisionally book it. School can sell tickets at break time. Put it in newsletter on Friday and sell on Monday. - Easter Eggs Competition & Coffee morning - Chocolate Bingo - Sports Day - Leavers' Disco booking - Thursday. Andrea will find out if Heather rebooked Bowls club. Need better balloon ideas - Others
6	<p>Swimming Pool - 7 enquiries for parties in last 2 weeks. Cleanliness is ongoing issue. Trying to get slabs down outside instead of grass to improve situation. Need lane ropes - currently being designed. Must be done before triathlon.</p>
7	Treasurer's Report - no news
8	School News - no news
9	50:50 Draw
10	Any Other Business - possibly run a pampered chef event late June, but before transition day at John Taylor. Chair of PTA at John Taylor runs this, so shouldn't be a problem.
11	<p>Date of AGM - 7.30 on 10th February - Vacant positions to be advertised. Sian and Karen to continue as pool reps. Chair - Fiona volunteered to remain Vice - Andrea volunteered to remain Sec - Leisl will volunteer to take over Treas - Jo volunteered to remain Tuck - vacant 50:50 - vacant Positions in BOLD require nominations, others need volunteers. Constitution requires that the transfer of major roles should take place immediately. Ali to write a bit of a job description for tuck.</p>