

Thomas Russell Junior School

'Ambitious culture, strong team ethos, outstanding academic achievement, high expectations, exemplary behaviour' Ofsted 2019.



Newsletter



Issue No. 21

Headteacher: Mrs S Sharpe

1st March 2019

Y5 Cycling Proficiency

Well done to our Y5 children who took part in a 2 day Bikeability course this week. The instructors were full of praise for your excellent behaviour, attitudes and effort, and especially impressed by certain individuals' perseverance and determination when things got tricky.

Parent Forum

We had a quiet Parent Forum this week with just a few people joining us. However, we did manage to have a good chat about actions arising from the previous minutes and also talk through a few additional items from parents and school.

Thank you to everyone for making a conscious effort to drive and park well on Gilmour Lane. We hope the children's signs are helping to act as a gentle reminder.

Forum members also felt the situation with dogs had improved, with more being kept on a shorter lead at drop off and pick up times, so thank you for your consideration with this matter.

A couple of further items were discussed which you can find out more about by reading the full minutes on the website or the notice board once they go up.

Finally, attached to this newsletter you will find some information regarding a new 'Lending Library', which we have established. These books were shared with Forum members who had chance to have a good look through the range of books on offer. The purpose of the Lending Library is to support in the promotion and development of children's emotional well-being. Please do read the attached information and have a look at the books available, even if you don't feel there is anything you need at this moment.

Comic Relief - Red Nose Day - Friday 15th March

We will be marking this in school by offering the chance for children to wear any Comic Relief merchandise they have purchased and also by running a selection of themed Golden Time activities.

Y5 will be at Laches Wood, so they are welcome to wear the same if they wish. Please help us out by adding children's initials to items before sending them to school - it can be very difficult to distinguish one red nose from another!

As we are not having a non-uniform day, we will not be collecting any contributions in school.

Laches Wood

Y4 and Y5 children will be off to Laches Wood between 11th and 15th March. Please look at the school website for more information such as kit lists. You can also find the menu for the week by following the link: <https://www.entrustoutdoors.co.uk/downloads-for-parents>

Permission slips with medical information have been sent home this week. Please ensure they are returned to school by Tuesday 5th March at the latest.

Children from Y5 will be putting together an assembly about their visit, which Y5 parents are invited to school to see on Friday 22nd March at 9:30am.

Job Advert

Please see over for the vacancy we currently have open at school.

Administrative Assistant (with First Aid)

37.5 hours per week

(ideally 7.5 each day, but slight ability to negotiate)

(May also consider job share with two highly effective candidates)

Permanent - Term time only

We are looking to appoint an organised and enthusiastic person to join our school on a permanent basis. The successful candidate will support the Headteacher and other senior leaders as part of a small admin team in a wide range of organisational, financial and administrative tasks.

The candidate will be expected to display confidence and competence using a range of computer applications as well as possessing a good standard of written English and mathematical skills. The ability to be flexible and approachable is essential, along with self-motivation and a willingness to learn new skills. The candidate will be able to meet deadlines efficiently and support with smooth running of the school. The role includes exposure to a significant amount of personal information so confidentiality and integrity are critical.

The successful candidate will also share responsibility for administering first aid to pupils, liaising with parents / carers over medical issues and a range of other first aid responsibilities such as maintaining first aid boxes and records of first aid administered. Training available.

An understanding of school administration and the education system would be an advantage, but is not essential.

Closing date: Thursday 7th March at 1pm.

Interviews will take place on Monday 11th March.

This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974. Further details regarding this check are available from schools or by visiting www.crb.gov.uk

This Authority and school are committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.

For more information, either contact Mrs Sharpe, or visit www.wmjobs.co.uk.

Best wishes, Mrs Sharpe